



## Submission of Art and Artisan Work for Sale Agreement

Name (please print): \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Membership Active Through: \_\_\_\_ / \_\_\_\_ / \_\_\_\_ (date)

**Work Submitted (please print):**

				FOR OFFICE USE	
	TITLE	MEDIUM	PRICE	POS-IN	POS-OUT
1			\$		
2			\$		
3			\$		
4			\$		
5			\$		
6			\$		

1. I, the undersigned, agree that I will not hold the Art League of Ocean City, any of its volunteers, employees, or Board members responsible for any loss or damage, however caused, to any work submitted for sale, including any packaging and display materials. **ARTIST INITIAL:** \_\_\_\_\_
2. Artwork may be retrieved by a person designated by me and made known to the Gallery Manager or Gallery Receptionist.
3. I understand that the ALOC receives a commission of thirty percent (30%) of the sale price of artwork and all sales of artwork exhibited must be processed through the ALOC. If the sale price was discounted through an ALOC member purchase discount, the artist will still receive 70% compensation as a percentage of the asking price. Payment will be made by check to the artist by the end of the month following the purchase.
4. I understand that all prices are established by the individual artists and are not negotiable by the ALOC, its staff or gallery volunteers. However, due to overhead costs the minimum price for any item is \$10.
5. I understand that the ALOC reserves the right to judge whether or not a piece of art is the work of the submitting artist, and if the work is appropriate for display in the ALOC gallery or at other ALOC shows or community events.
6. The number of art work in the retail area is limited to 6 pieces by any one artist. In order to keep the retail area fresh and to allow the maximum number of artists to display, art work is limited to one year and will be displayed on a space available basis. Art work not retrieved 3 months after 1 year of display, or 3 months after contact by ALOC representative to retrieve the object will be disposed of in any manner decided upon by the ALOC.
7. To comply with Federal tax laws, the ALOC is required to issue a 1099 to any artist who sells more than \$600 in any calendar year. A W-9 Form will be provided by the ALOC.
8. I hereby accept all the conditions outlined in the exhibit guidelines and this entry form.

SIGNATURE: \_\_\_\_\_ DATE: \_\_\_\_\_

ALOC Representative's Signature: \_\_\_\_\_